

PAUL FINANCIAL CONSULTING

(Accountants and Business Advisors)

NEW CLIENTS DETAILS

PART B	Only complete Part B if you DO NOT have a Company
Suggested name of your company	

All shares will be placed in your name unless you advise otherwise. If you do wish to include another share holder we would advise that this is done at this stage.	
Expected earnings per week	£
Expected contract start date	
WE WILL REGISTER THE COMPANY FOR VAT UNLESS ADVISE OTHERWISE	
Please enclose P45 (parts 2 & 3) or send on as soon as possible. Tick if enclosed	

NOW GO TO PART D

(Only Complete part C if you already have a company)

PART C	
Company Name	

Average earnings per week (Net of VAT)	
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Current Accountant Details

Name:	
Address:	
Post Code:	

Name of Company's Bank		
What Date did you start trading?		
Does the Company have a Credit/Debit Card?	Yes	No
Does the Company have a Company Car?	Yes	No
Is the Company a VAT Registered?	Yes	No
Is the Company on the Flat Rate Scheme?	Yes	Rate
If the Company is VAT Registered what is the VAT Number?		

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PART C (cont)

Company PAYE Reference Number	
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Company PAYE Account Reference No	
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Company Corporation Tax Ref. NO UTR	
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Company Year End Date	
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Name and Address of Shareholders :-

Name		Name
Address		Address
Shareholding		Shareholding
Please can you also send us the following		
Copy of Certificate of Incorporation		Enclosed (tick)
Copy of Memorandum & Articles		Enclosed (tick)
Copy of latest accounts		Enclosed (tick)

PARTD

Please advise the IR35 status of your contract as soon as you know it. If you already know the details please state it here.

Please register me as a Client of PAUL FINANCIAL CONSULTING.

Agreed Monthly Fee Amount	£
Signed:	Date:

IMPORTANT - to comply with Money Laundering Regulations please enclose ONE ORIGINAL of ONE of the following items showing BOTH your name and address
 Credit card statement (no more than 3 months old)
 Bank/Building Society statement (no more than 3 months old)
 Recent utility bill (gas/electric/water/telephone/council tax)(no more than 3 months old)
PLUS a copy of your passport OR driving licence
 The ORIGINAL documents will be returned to you by return post.
 Please note that we require the payment of the first month's agreed fee OR 50% Of Charges before we can proceed with your application. We will telephone you on receipt of this form to arrange payment.

PLEASE POST TO PAUL FINANCIAL CONSULTING
 282 LEWISHAM HIGH STREET, LEWISHAM, LONDON SE13 6JZ.